



RETURN COMPLETED FORM TO

Scuola Lorenzo de' Medici – Italian Language Department
E-mail: ita@lorenzodemedici.it
Via Faenza, 43
50123 Florence, Italy
Tel. +39 055 28 73 60 / +39 055 28 72 03 Fax + 39 055 23 98 920

APPLICATION INSTRUCTIONS

The following are required to apply for the LdM Italian Language Programs:

- Application Form – completed and signed
- Proof of Payment
- Copy of your passport

PERSONAL INFORMATION

| | | |
|----------------------------------|------------------------|------------------------------|
| Last Name _____ | First Name _____ | <input type="radio"/> Female |
| | | <input type="radio"/> Male |
| Current University/College _____ | Profession _____ | |
| Country of Citizenship _____ | First Language _____ | |
| Date of Birth (dd/mm/yy) _____ | Passport Number _____ | |
| City/State of Birth _____ | Country of Birth _____ | |
| Permanent Address _____ | | |
| City _____ | Country _____ | |
| Postal Code _____ | E-mail _____ | |
| Phone / Fax _____ | Mobile phone _____ | |

EMERGENCY CONTACT

| | |
|----------------------|--------------------|
| Name _____ | Relationship _____ |
| Phone / Mobile _____ | E-mail _____ |

Have you previously studied at Lorenzo de' Medici School? Yes No

How did you find out about our Programs?

- Family/friend
- LDM website
- Istituto Italiano di Cultura
- Student
- Google Ad
- Teacher
- Other _____

PRIVACY POLICY

LdM is registered to hold your personal data under the Italian data protection law. This information will be used for administrative purposes and will not be given to any third party.

I authorize the use of my personal information by Lorenzo de' Medici, in accordance with Italian Law D.Lgs. 196/03 on privacy.

Student signature _____ Date _____

TUITION 2010 & PROGRAM SELECTION

Select (✓) the desired Program and Location:

GROUP COURSES

| COURSE TITLE | NUMBER OF HOURS | TUITION | AVAILABLE CAMPUSES |
|----------------------------------------------------------------|-------------------------------------------------------------|---------|------------------------------------------------------------------------------------------|
| Superintensive Florence (all year long) | 4 hrs. per day for 2 weeks = 40 hrs. | €320 | <input type="radio"/> Florence |
| | 4 hrs. per day for 3 weeks = 60 hrs. | €450 | <input type="radio"/> Florence |
| | 4 hrs. per day for 1 month = 80 hrs. | €580 | <input type="radio"/> Florence |
| | 4 hrs. per day for 3 months = 240 hrs. | €1.460 | <input type="radio"/> Florence |
| | 4 hrs. per day for 6 months = 480 hrs. | €2.750 | <input type="radio"/> Florence |
| | Extra week | €130 | <input type="radio"/> Florence |
| Superintensive Tuscania and Rome (Sept-Dec; Feb-May) | 4 hrs per day for 14 weeks | €2.000 | <input type="radio"/> Tuscania <input type="radio"/> Rome |
| Intensive (Summer only) | 2,5 hrs. per day, Monday-Thursday, for 1 month = 40 hrs. | €320 | <input type="radio"/> Florence <input type="radio"/> Tuscania <input type="radio"/> Rome |

COMBINATION

| | | | |
|-----------------------------------|-----------------------------------------------------------|------|------------------------------------------------------------------------------------------|
| Combo (group + individual) | add 1 hr. of individual lesson/day for 1 week = 5 hrs. | €180 | <input type="radio"/> Florence <input type="radio"/> Tuscania <input type="radio"/> Rome |
|-----------------------------------|-----------------------------------------------------------|------|------------------------------------------------------------------------------------------|

INDIVIDUAL COURSES

-A 10 % discount will be granted for 10 hours or more of Individual Lessons per week

-By request, these courses can be organized to include art history visits and lunch with the teachers (additional costs may apply).

| | | | |
|--------------------------------------------------------------------------|------------------------------------------------------------------------------------------|----------------|----------------------------------------------------------------------------------------------------------------------------|
| Individual Lessons per hour (One-to-One) | Minimum 5 hrs., maximum 40 hrs. Schedule to be coordinated with Italian Department | €40 | <input type="radio"/> Florence <input type="radio"/> Tuscania <input type="radio"/> Rome Number of Hours per week _____ |
| Semi-Individual lessons per hour (Two students + One Teacher) | Minimum 5 hrs., maximum 40 hrs. Schedule to be coordinated with Italian Department | €30 per person | <input type="radio"/> Florence <input type="radio"/> Tuscania <input type="radio"/> Rome Number of Hours per week _____ |

CERTIFICATION COURSES

| | | | |
|----------------------------------------------------------------|-------------------------------------|------|--------------------------------|
| Certification Exam Preparation Course CILS 2/CELI 3 | 4 hrs. a day for 1 month = 80 hours | €580 | <input type="radio"/> Florence |
| Certification Exam Preparation Course CILS 3/CELI 4 | 4 hrs. a day for 1 month = 80 hours | €580 | <input type="radio"/> Florence |

ITALIAN LANGUAGE PROFICIENCY

Have you ever studied Italian? Yes No

If YES:

How many hours? _____ Where? _____

When / How long ago? _____ Which level did you attend? _____

Indicate if you can your self-assessed language level according to the Common European Framework Reference for Language Levels:

A1 A2 B1 B2 C1 C2

Non-beginning students will take a placement test at LdM to confirm their level.

SELECT DATES

Please reference the Italian Language Dates online: http://www.lorenzodemedici.it/italian/dates_2010.php

Beginning level Group Courses start on the Monday of the first week of each month.

Course 1 _____ Start Date _____ End Date _____
Course Title *Day Month Year* *Day Month Year*

Course 2 (if desired) _____ Start Date _____ End Date _____
Course Title *Day Month Year* *Day Month Year*

Notes: _____

REGISTRATION POLICIES

-Course attendance is a primary requirement for a responsible learning experience at LdM.

HOUSING POLICIES

-For students seeking LdM Housing, the **Housing Request Form** and **Housing Deposit** must be submitted along with this application.

-The Housing Request Form can be downloaded at: <http://www.lorenzodemedici.it/services/download/italian.php>

- I would like LdM to arrange housing for me. (Please complete Housing Request Form)
- I will make my own living arrangements.

PAYMENT

If a student visa is required. LdM is obligated to receive the **full balance of tuition** before releasing an official "Acceptance Letter," which is one of the required documents for the student visa application.

If a student visa is not required. a deposit of 50% of the total tuition is due with the application, the remaining balance of the tuition is due 20 days prior to the start of the course.

Registration Fee - Upon enrolment, the tuition/deposit must be paid along with a non-refundable €50 registration fee. This registration fee will remain valid for 12 months, allowing students to enroll in courses at any time throughout that period.

Returning Students - Previous LdM students are eligible for a 10% discount on tuition fees.

Course materials are not included in the tuition costs.

CALCULATE COST

Tuition Subtotal (see Program Selection above): _____

| If a student visa is required (for non-EU citizens): | |
|-----------------------------------------------------------------------------------------------|--|
| Tuition Subtotal | |
| Registration Fee €50 | |
| Housing Security Deposit €150 <i>For students who are securing housing through LdM.</i> | |
| TOTAL due with application * <i>If using credit card – add a 2% convenience fee</i> | |

| If a student visa is NOT required (for EU citizens): | |
|--------------------------------------------------------------------------------------------|--|
| Deposit due with application (= 50% of Tuition Subtotal) | |
| Registration Fee €50 | |
| Housing Security Deposit €150 <i>For students who are securing housing through LdM.</i> | |
| TOTAL due with application * | |
| BALANCE due 20 days before beginning of course (= 50% of Tuition Subtotal) * | |

* If using credit card – add a 2% convenience fee for each payment

PAYMENT METHOD

Choose (✓) one of the following methods, specifying payment in Euro:

- Secure on-line credit card payment (VISA, MASTERCARD, AMERICAN EXPRESS, JCB) at:
<http://www.lorenzodemedici.it/payments/form.php>
All credit card transactions are subject to a **2% convenience fee** at the time of payment.
- Bank cashier's check or international money order payable to:
Lorenzo de' Medici s.r.l.
Via del Giglio, 15
50123 Firenze - Italia
- Bank transfer to the following bank account (please provide LdM with a copy of the bank receipt as proof of payment):
Name: Lorenzo de' Medici
Account #: 85450
Bank: Cassa di Risparmio di Firenze – Sede
Address: Via Bufalini, Firenze – ITALY
ABI code: 06160 CAB code: 02800 SWIFT code: CRFI IT 3F
IBAN code: IT70U061600280000085450C00
All bank charges shall be paid by the student.

CANCELLATION POLICY


If an official cancellation notice is received by LdM:

- 20 days or more before the start of the term, the student will be liable for **30% of the tuition**.
 - 19 to 7 days before the start of the term, the student will be liable for **50% of the tuition**.
 - 6 days to the beginning of the term, **no refund will be given**.
- After classes start, no refund will be due to students who do not attend or who withdraw from LdM.
Fees are not transferable to other persons.
Students will receive the refund minus the cost of any transfer fees.

NOTE: Only in the case that a student is unable to obtain the visa to enter Italy, the previous cancellation policy does not apply (see Student Visa link below).

I have read, understood, and will abide by the above Lorenzo de' Medici policies and regulations.
My signature below also attests to the fact that I have been made aware of the information regarding:

Student Visa: http://www.lorenzodemedici.it/italian/student_visas.php
Permit of Stay
Florence: http://www.lorenzodemedici.it/guide/florence/Permit_of_Stay.php
Rome: http://www.lorenzodemedici.it/guide/rome/Permit_of_Stay.php
Tuscania: http://www.lorenzodemedici.it/guide/tuscania/Permit_of_Stay.php
Declaration of Stay
Florence: http://www.lorenzodemedici.it/guide/florence/Declaration_of_Stay.php
Rome: http://www.lorenzodemedici.it/guide/rome/Declaration_of_Stay.php
Tuscania: http://www.lorenzodemedici.it/guide/tuscania/Declaration_of_Stay.php
Health Insurance: <http://www.lorenzodemedici.it/general/healthinsurance.php>

Student signature  _____ Date _____